**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, December 20, 2021**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Note: Those who had Covid-19 concerns preventing them from attending in person were allowed**

**to participate by Zoom Conference Call without loss of voting privileges.**

Called to Order: By Matthew Linn at 5:30pm

Invocation and Pledge of Allegiance: Led by Matthew Linn

Roll Call: George Sewell, Kristie Copeland, Gary Conlay, and Matthew Linn were present. George Sewell and Matthew Linn were Excused. Tray Murray, Mary Brocato, and Carolyn Carter were absent. Bienville, Caddo, DeSoto, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 4 out of 7 board members confirmed by Kristie Copeland, Board Secretary. Doug Efferson, Executive Director was present.

Welcome/Special Guest/Introductions: Rhonda Watts and Carolyn Stewart with LACG were welcomed.

Approval of Agenda: Moved by George Swell to accept the agenda as presented, seconded by Gary Conlay, and unanimously approved.

Approval of the Minutes for November 15, 2021: Moved by George Swell to accept the minutes as presented, seconded by Kristie Copeland, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, and Asset Protection. A short discussion was held regarding the LDH Business Plan, the draft LGE Supplemental Funds Formula under consideration, and the proposed annual HSIC meeting in January. Doug Efferson informed the Board that the district would be using supplemental tobacco grant funding to implement a 6-month multi-media public awareness campaign. George Sewell moved to accept the report, seconded by Kristie Copeland, and unanimously approved without any policy changes.

Board Business: The November Board Compliance Monitoring Summary Report was reviewed and accepted. The December Board Compliance Monitoring Tool was completed and given to Doug Efferson for summary. The next meeting date was moved to Tuesday, January 18th at 5:30pm to honor MLK day. The meeting will be in-person or by Zoom for those with Covid-19 concerns.

Announcements/Acknowledgements: None.

Adjournment: George Sewell moved to adjourn the meeting at 6:06pm, seconded by Kristie Copeland, and unanimously approved.

Minutes Prepared by Kristie Copeland, Board Secretary